



AHI Meeting Services on behalf of
Utilities Technology Council
2550 South Clark Street, Suite 960
Arlington, VA
22202 USA

International Events and Convention Services Program
400 Place d'Youville, Long Room
Montreal, H2Y 2C2, Quebec, Canada
☎ : 514-283-2949 ; 📠 : 514-283-0384

August 15th 2019

File N°: MTL_2019_11287
Reference N°: TJ-12

Customs clearance is required at Port of entry

Dear Mrs. Sayler Youles,

In response to your correspondence dated August 13th 2019; the Canada Border Services Agency (CBSA) - International Events and Convention Services Program (IECSP) officially recognize the following event:

Utilities Technology Council Power Grid 4.0 Digitalization Forum Meeting
October 16th – October 18th, 2019
Omni Mont-Royal Hotel
Montreal, Quebec

The information provided to the CBSA states there will be approximately 125 attendees to which 40 % are foreign to Canada and that the event **is closed to the general public with no sales of imported goods.**

As outlined in your correspondence, this event is not expecting any (0) exhibitor. Meeting material will consist of name badges, pads, pens and lapel pins to hand out to attendees.

Goods imported for sale and or distribution are not eligible under tariff No. 9993.00.00.00. These goods must be accounted for at time of release on a Form B3, Canada Customs Coding Form. Commercial release processing is fully explained in Customs Memorandum D17-1-5.

It should be noted that, non-Canadian exhibitors may import display items and exhibit booths temporarily as outlined in the provisions of tariff classification 9993.00.00.00 duty free, on the condition that the goods will be exported from Canada upon the completion of the event.

Under certain circumstances, the CBSA will require a security deposit on goods temporarily imported to Canada. These goods are normally documented on the Temporary Admission Permit (Form E29B).

At the time of exportation, goods granted temporary admission on a Form E29B or Carnet must be presented along with importer's/owner's copies of the appropriate documentation to CBSA for verification and certification. This presentation may occur at a CBSA office inland or at the port of export, depending on the circumstances involved and is necessary for you to receive a refund of any securities posted. Please note that the refund is not immediate.

No one has been designated as the official Customs broker for this event

CBSA requires everyone seeking admission into Canada to properly declare themselves to CBSA by providing accurate identification. CBSA will accept a valid passport as proof of citizenship.

Persons who have been convicted of any criminal offences may be inadmissible to Canada. For more information please visit: <http://www.cic.gc.ca/english/information/inadmissibility/index.asp>

If you have attendees from visa-requiring countries (<http://www.cic.gc.ca/english/visit/visas.asp>), please contact the Special Events Unit of Citizenship and Immigration Canada (CIC) at special.events@cic.gc.ca with the specifics of your event. They will assess the visa requirements of your event.

Visa-exempt foreign nationals, excluding U.S. citizens, now require an Electronic Travel Authorization (eTA) to fly or transit through Canada. For more information please visit: www.cic.gc.ca/english/visit/eta-start.asp

To enquire if a work permit is required to work in Canada, please visit:
<https://www.canada.ca/en/immigration-refugees-citizenship/services/work-canada/permit/temporary/need-work-permit-work.html>

To facilitate border procedures it is recommended that exhibitors, carriers, all organizations, attendees be provided a copy of this letter for presentation to a CBSA Border Services Officer upon their arrival to Canada.

In conjunction with the presentation of this Recognition Letter, an itemized list of goods including a description, country of origin, quantity and value is required for presentation to CBSA. If your event materials will be imported by a commercial carrier or courier service, a copy of this letter should also be attached to any shipping documents.

Please do not hesitate to contact the undersigned if you have any questions or require additional information.

Sincerely,



Francine Picard

Agent des Services frontaliers | Border Services Officer
Coordonnatrice régionale, Programme des services aux Événements internationaux & Congrès (PSEIC) |
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Gouvernement du Canada | Government of Canada

The information you provide in this document is collected under the authority of Section 107(9) of the Customs Act for the purpose of the facilitation of border coordination services for organizers of international events being held in Canada. The information may be disclosed to Other Government departments and/or Agencies (e.g. Citizenship and Immigration Canada) for the purposes of providing assistance with admissibility requirements.

Individuals have the right of access to, the protection and correction of their personal information under the Privacy Act – Section 12. The information collected is described under the International Events Personal Information Bank CBSA PPU 040 which is detailed at www.cbsa.gc.ca/agency-agence/reports-rapports/pia-efvp/atip-aiprp/infosource-eng.html

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