Thank you for your sponsorship at the upcoming UTC Power Grid Forum held at the Hotel Royal Mt. Omni in Montreal, October 26-27. *This email contains important information regarding your sponsor benefits.* Please read carefully and respond with questions.

<u>Staff Registration</u>: Complimentary or discounted registrations depend on your sponsorship level. Please refer to the sponsorship agreement for your complimentary passes. Please provide the details for any complimentary attendees, if applicable, in a return email. Sponsors at this level may purchase two additional registrations at \$175 each. **If you wish to purchase additional registrations**, please use the form at this link.

<u>Hotel Reservations</u>: UTC has secured rooms at the Hotel Royal Mt. Omni. The rate is \$239 CA per night for attendees of the Forum. The rate is available until Wednesday, October 7<sup>th</sup>, pending availability. *There are a limited number of rooms, so please reserve early*. Click here to book online now. You may also call in your reservation to the hotel directly at 514.284.1110. Please make sure you mention you are with UTC when calling in your reservation.

<u>VIP Gift Bag Giveaway:</u> As a sponsor, you are welcome to provide an item to be distributed in gift bags to our VIP attendees. As this is an executive-level event, we would like to include executive-level gifts in the bags. <u>Here is a link to some options</u> for executive-level gifts for reference. **If you are sending an item, please adhere to the following guidelines:** 

- Please provide 50 pieces of your item
- Please schedule your shipment to arrive on Monday, October 24th
- Please address your shipment precisely as follows:

Hotel Omni Mt. Royal

ATTN: Kelly Moran (GUEST)

1050 Sherbrooke Street West

Deliver to UTC Office – Sherbrooke Room

Montreal, Quebec H3A 2R6

- Please provide tracking numbers as soon as your shipment has been scheduled
- Please respond to this email to confirm or decline participation and/or for additional assistance

For more information on the meeting, please visit the event website at <a href="https://utcpowergrid.org/">https://utcpowergrid.org/</a>

Thank you in advance for your support of the UTC Power Grid Forum, and we look forward to seeing you in Montreal!

Questions? Please contact <a href="mailto:support@utc.org">support@utc.org</a>